

RESOLUTION NO. 2021-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ANA TO AMEND THE CURRENT FISCAL YEAR 2021-2022 ANNUAL BUDGET TO REALLOCATE AND ADD LIMITED-TERM FULL-TIME POSITIONS IN THE CITY MANAGER'S OFFICE, COMMUNITY DEVELOPMENT AGENCY, FINANCE AND MANAGEMENT SERVICES AGENCY, HUMAN RESOURCES DEPARTMENT, PLANNING AND BUILDING AGENCY, AND PUBLIC WORKS AGENCY FOR THE IMPLEMENTATION OF AMERICAN RESCUE PLAN ACT PROJECTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA ANA AS FOLLOWS:

Section 1: The City Council hereby finds, determines and declares as follows:

- A. On June 15, 2021, the City Council passed and adopted Ordinance No. NS-3005, establishing the City's Budget for Fiscal Year 2021-2022 and authorizing position allocations for Fiscal Year 2021-2022. The Ordinance also sets forth the requirement that alterations in the allocation of authorized positions be reviewed and approved by the City Council.
- B. The City Manager of the City Manager's Office requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Management Aide for the implementation of the American Rescue Plan Act projects.
- C. The Executive Director of the Finance and Management Services Agency requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Accountant II, one (1) limited-term full-time Buyer, and one (1) limited-term full-time Purchasing Specialist for the implementation of the American Rescue Plan Act projects.
- D. The Executive Director of the Community Development Agency requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Housing Programs Analyst, one (1) limited-term full-time Community Development Analyst, two (2) limited-term full-time Economic Development Specialist I, one (1) limited-term full-time Management Aide, one (1) limited-term full-time Accounting Assistant, one (1) limited-term full-time Senior Accounting Assistant, one (1) limited-term full-time Management Analyst, two (2) limited-term full-time Workforce Specialist II, and to reallocate one (1) full-time Workforce Specialist III to one (1) limited-term full-time Workforce

Specialist IV for the implementation of the American Rescue Plan Act Projects.

- E. The Executive Director of the Human Resource Department requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Human Resources Analyst for the implementation of the American Rescue Plan Act projects.
- F. The Executive Director of the Planning and Building Agency requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term Assistant Plan Check Engineer, one (1) limited-term full-time Permit Services Technician, one (1) limited-term full-time Assistant Planner I, and one (1) limited-term full-time Management Analyst for the implementation of the American Rescue Plan Act projects.
- G. The Executive Director of the Public Works Agency requests to amend its Fiscal Year 2021-2022 budget to add two (2) limited-term full-time Maintenance Worker II for the implementation of the American Rescue Plan Act projects.
- H. It is now desired to amend the Fiscal Year 2021-2022, as amended, in order to effect this change, as shown below.

Section 2: The City's Annual budget for Fiscal Year 2021-2022, as amended, is hereby further amended by:

A. Adding the following position in the City Manager's Office, at the monthly six-step range as indicated:

| <u>Classification Title</u> | <u>6-Step Salary Rate Range Effective 10/05/2021</u> | |
|-----------------------------|--|---|
| | <u>Number of Positions Added</u> | <u>Monthly Salary Minimum-Maximum</u> |
| Management Aide | 1 | \$5,759 - \$7,351 |

B. Adding the following positions in the Finance and Management Services Agency, at the monthly seven-step range as indicated:

| <u>Classification Title</u> | <u>7-Step Salary Rate Range Effective 10/05/2021</u> | |
|-----------------------------|--|---|
| | <u>Number of Positions Added</u> | <u>Monthly Salary Minimum-Maximum</u> |
| Purchasing Specialist | 1 | \$4,317- \$5,790 |
| Accountant II | 1 | \$6,384 - \$8,557 |
| Buyer | 1 | \$5,905 - \$7,913 |

C. Adding the following positions in the Community Development Agency, at the monthly seven-step range as indicated:

| <u>Classification Title</u> | <u>Number of Positions Added</u> | <u>7-Step Salary Rate Range Effective 10/05/2021</u> |
|-----------------------------------|----------------------------------|--|
| | | <u>Monthly Salary</u> <u>Minimum-Maximum</u> |
| Housing Programs Analyst | 1 | \$7,005 - \$9,388 |
| Community Development Analyst | 1 | \$6,230 - \$8,349 |
| Economic Development Specialist I | 2 | \$6,415 - \$8,599 |
| Accounting Assistant | 1 | \$4,317- \$5,790 |
| Senior Accounting Assistant | 1 | \$4,648 - \$6,230 |
| Workforce Specialist II | 2 | \$4,764 - \$6,384 |

D. Reallocating the following positions in the Community Development Agency, at the monthly seven-step range as indicated:

| <u>Classification Title</u> | <u>Number of Positions Added</u> | <u>7-Step Salary Rate Range Effective 10/05/2021</u> |
|-----------------------------|----------------------------------|--|
| | | <u>Monthly Salary</u> <u>Minimum-Maximum</u> |
| Workforce Specialist III | -1 | \$5,252 - \$7,039 |
| Workforce Specialist IV | 1 | \$6,869 - \$9,205 |

E. Adding the following positions in the Community Development Agency, at the monthly six-step range as indicated:

| <u>Classification Title</u> | <u>Number of Positions Added</u> | <u>6-Step Salary Rate Range Effective 10/05/2021</u> |
|-----------------------------|----------------------------------|--|
| | | <u>Monthly Salary</u> <u>Minimum-Maximum</u> |
| Management Aide | 1 | \$5,759 - \$7,351 |
| Management Analyst | 1 | \$6,538 - \$8,346 |

F. Adding the following position in the Human Resources Department, at the monthly six-step range as indicated:

| <u>Classification Title</u> | <u>6-Step Salary Rate Range Effective 10/05/2021</u> | |
|-----------------------------|--|------------------------|
| | <u>Number of Positions Added</u> | <u>Monthly Salary</u> |
| | | <u>Minimum-Maximum</u> |
| Human Resources Analyst | 1 | \$6,380 - \$8,142 |

G. Adding the following positions in the Planning and Building Agency, at the monthly seven-step range as indicated:

| <u>Classification Title</u> | <u>7-Step Salary Rate Range Effective 10/05/2021</u> | |
|-------------------------------|--|------------------------|
| | <u>Number of Positions Added</u> | <u>Monthly Salary</u> |
| | | <u>Minimum-Maximum</u> |
| Assistant Plan Check Engineer | 1 | \$8,269 - \$11,086 |
| Permit Services Technician | 1 | \$5,515 - \$7,391 |
| Assistant Planner I | 1 | \$5,790 - \$7,761 |

H. Adding the following position in the Planning and Building Agency, at the monthly six-step range as indicated:

| <u>Classification Title</u> | <u>6-Step Salary Rate Range Effective 10/05/2021</u> | |
|-----------------------------|--|------------------------|
| | <u>Number of Positions Added</u> | <u>Monthly Salary</u> |
| | | <u>Minimum-Maximum</u> |
| Management Analyst | 1 | \$6,538 - \$8,346 |

I. Adding the following positions in the Public Works Agency, at the monthly seven-step range as indicated:

| <u>Classification Title</u> | <u>7-Step Salary Rate Range Effective 10/05/2021</u> | |
|-----------------------------|--|------------------------|
| | <u>Number of Positions Added</u> | <u>Monthly Salary</u> |
| | | <u>Minimum-Maximum</u> |
| Maintenance Worker II | 2 | \$4,296 - \$5,762 |

Section 3: All salary rate range classifications are set forth in the City's "Salary Schedule" as periodically updated.

Section 4: That except as amended by this Resolution, all other provisions of the Annual Budget for Fiscal Years 2021-2022, as amended, shall remain in full force and effect.

Section 5: This Resolution is operative from and after the date upon which it is adopted.

ADOPTED this 5th day of October, 2021.

Vicente Sarmiento
Mayor

APPROVED AS TO FORM:

Sonia R. Carvalho
City Attorney

By: Laura A. Rossini
Laura A. Rossini
Chief Assistant City Attorney

AYES: Councilmembers _____

NOES: Councilmembers _____

ABSTAIN: Councilmembers _____

NOT PRESENT: Councilmembers _____

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Daisy Gomez, Clerk of the Council, do hereby attest to and certify the attached Resolution No. 2021-____ to be the original Resolution adopted by the City Council of the City of Santa Ana on October 5, 2021

Date: _____

Clerk of the Council
City of Santa Ana